

Application Procedures for Liquefied Petroleum Gas Business License (Type E)

1. LPG Business License (Type E) covers the operation of LPG retail shop and, in order to acquire this license, proposal must be submitted to Petroleum Products Regulatory Department together with the following documents -

- (a) Endorsement or no objection letter from the relevant State and Region Government
- (b) Name of the Applicant, Copy of national registration card
- (c) Contact Address, Phone, E-mail and Fax
- (d) LPG business type
- (e) Location of the business
- (f) Area of shop
- (g) Amount of storage capacity for selling
- (h) Shop layout design
- (i) Document proofing shop (or) apartment ownership or rights to use
- (j) License issued by relevant City Development Committee
- (k) Endorsement letter of the relevant Fire Services Department
- (l) Endorsement letter from Internal Revenue Department
- (m) Other relevant documents

2. Petroleum Products Regulatory Department will review the complete proposal according to the relevant standards and specification and the department will later conduct on ground inspection in order to proceed license awarding procedures. Licensee shall receive LPG Business License (Type E) for the period of one year.

Procedures for license Renewal

3. The licensee must apply to the Petroleum Products Regulatory Department in order to renew the license term and the following documents must be enclosed along with formal application letter,

- (a) Copy of National Registration Card and company registration certificate
- (b) License issued by relevant City Development Committee
- (c) Endorsement letter of the relevant Fire Services Department
- (d) Endorsement letter from Internal Revenue Department
- (e) LPG Business License (original and copy)